



Here are some basic **etiquette tips for virtual interviews**:

Before the Interview

1. Choose a quiet and private space: Ensure the background is clean and professional.
2. Use a stable internet connection: Test your internet speed and ensure it's stable.
3. Dress professionally: Wear attire that makes you feel confident and professional.
4. Minimize distractions: Turn off notifications, and ask family members or roommates to keep noise levels down.

During the Interview

1. Be punctual: Log in a few minutes early to show respect for the interviewer's time.
2. Use a professional greeting: Greet the interviewer with a professional greeting, such as "Hello, thank you for having me today."
3. Maintain eye contact: Look directly at the camera, not the screen.
4. Use good body language: Sit up straight, and avoid fidgeting or crossing your arms.
5. Speak clearly and confidently: Enunciate your words, and avoid filler words (e.g., "um," "ah").
6. Listen actively: Pay attention to the interviewer's questions and respond thoughtfully.

Technical Etiquette

1. Use a high-quality webcam: Ensure your camera is clear and provides a good video feed.
2. Use a headset or earbuds: Choose a reliable audio device to ensure clear communication.
3. Test your audio and video: Before the interview, test your audio and video to ensure they're working properly.

After the Interview

Sign off the interview by expressing your gratitude for the interviewer's time and reiterate your interest in the position.

By following these virtual interview etiquette tips, you'll be well-prepared to make a positive impression and increase your chances of success.

Best wishes.

QuestHR team